

Finance Officer

About Caeleste

Caeleste is a dynamic and innovative company with a proven track record in design & supply of beyond state-of-art custom-designed high-end CMOS image sensors. The company differentiates through its capability of handling the most advanced projects, resulting in high performance imagers, developed in close collaboration with its customers for space, scientific, medical, industrial and life science applications. Caeleste ensures an end-to-end quality focus in the entire organization.

We expand our team with a Finance Officer, who will focus on maturing our financial processes, support financial control & strategic decisions through daily & direct interaction with the management team.

About your job as Finance Officer

You will be responsible for the financial reporting as well as hands-on execution & organization of the daily analytical accounting. In order to mature the active use of financial tools in the decision making processes, a creative focus on accounting automation and simplification is crucial. The continuous (and instantaneous) evaluation of the financial health is an important decision making element of the Finance Officer.

Your job includes:

Analytics & Accounting

- Responsible to provide financial reporting for (project) management and board of directors
- Responsible for appropriate accounting and tax preparation with follow-up of external 3rd party accountancy and financial consultants.
- Support offices in budget and forecasting activities

Accounting automation and simplification

- Maintain, simplify and tune accounting principles to ensure compilation of timely financial statements, while aiming at a high level of automation.
- Advise the management team on structural improvements and simplifications of accounting practices related to current handling of direct/indirect costs and invoiced income.

Continuous financial evaluation

- Manage the accuracy and productivity of day-to-day activities of accounts payable, cash position, invoicing/billing, fixed asset records
- Maintain, simplify and tune accounting controls by establishing reproducible reports (graphs, tables,...)
- Support offices in early detection and analysis of anomalies in P&L vs. forecast and budget
- Ensure that financial plans are consistent with organizational goals
- Perform regular internal evaluations to continuously improve our financial cost structure

Strategic impact

- Guide financial decisions by monitoring, improving and enforcing policies and procedures
- Assist project and office management with financial tools to evaluate capex investments, special projects and long term strategic plans
- Closely work with human resource office in the economic evaluation, financial sanity & simplification of various fringe benefit programs and payroll decisions

Profile Requirements

- Minimum 3-5 years proven work experience in a (SME) small or medium sized enterprise
 - Degree in Accounting or Finance
 - Experienced in analytical accounting
 - Solid understanding of Belgian tax legislation and financial control
 - Experience with usage of ERP-systems and SQL scripting is a plus
 - In-depth hands-on knowledge of Office tools such as MS Excel, MS Word, MS PowerPoint
 - Excellent verbal and written communication skills in English and Dutch
-
- You work independently and manage to work with complex financial situations
 - You feel comfortable to continuously re-evaluate priorities in a dynamic environment
 - You are solution-oriented and apply a pragmatic style, while keeping an eye on providing accurate, reliable and correct information
 - You report with pride on the financials, complying to high standards

For all your questions, please contact Ewa Burzynska or jobs@caeleste.be